



Iron Range Resources &  
Rehabilitation Board

## Progress Report

It is the IRRRB policy that grantees submit progress reports at 50% of project completion and/or at least annually until grant funds have been expended, on all state grants.

### *Please fill in the Project Info*

Grantee Name	
Grant Program	
PO ID # from Grant Agreement	
Grant Award Date / Fiscal Year	
Title of Project	
Grant Award Amount	\$
IRRRB funds reimbursed to date	\$

### **Please answer the following questions related to status of the project**

1. When did or will the project begin?
2. What is the percentage of the project completed to date?
3. What are/were the total project costs for the project to date?
4. Have there been any changes (increases or reductions) in the project budget or projected activities since the original Grant Agreement, if any?    Yes    No. If yes, please describe the changes:

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5. Please describe the actual progress of the project. Are you on time or ahead of schedule? Are there any problems, delays or changes from the application-described goals or timeline?

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6. Have there been any other changes in the scope of the original project plan as approved in the application and stated in the grant agreement?    Yes    No. If yes, please describe the changes:

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7. Name and title of person completing report \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

(This signature certifies that the information contained in this report is true and correct.)

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#### FOR OFFICE USE ONLY:

Date Received \_\_\_\_\_ Date Reviewed \_\_\_\_\_ Staff Initials \_\_\_\_\_ Additional Comments: